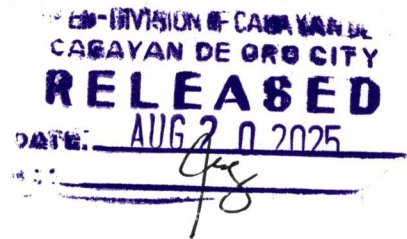




Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



20 August 2025

DIVISION MEMORANDUM

No. 700 s.2025

**ONLINE ORIENTATION ON DEPED ORDER NUMBER 016, s, 2025 re:
GUIDELINES ON THE GRANT OF MEDICAL ALLOWANCE TO THE
DEPARTMENT OF EDUCATION PERSONNEL**

TO: Assistant Schools Division Superintendent

Chiefs, CID and SGOD

CID, SGOD and OSDS Personnel

All Elementary and Secondary Public School Heads

All Teaching and Non Teaching Personnel

This Division

1. The Department of Education recognizes the crucial role of its human capital in the attainment and delivery of quality basic education. To ensure a healthy and productive workforce, mental and physical fitness programs are needed to promote the general welfare and holistic well-being of employees.
2. Executive Order No. 64, s. 2024 and the Department of Budget and Management (DBM) Circular No. 2024-6. authorizes the grant of Medical Allowance amounting to Php 7,000.00. In line with this, DepEd shall conduct its first-year implementation of the subsidy for the availment of health-maintenance organization (HMO)-type benefits and other related medical expenses.
3. Pursuant to DepEd Order No. 016, s. 2025, guidelines on the grant of medical allowance to the Department of Education personnel, to ensure effective and consistent implementation, this Division shall conduct an online orientation to familiarize on the guidelines and procedures of these health initiatives on August 20, 2025 via Microsoft Teams platform.
4. Meeting link / code: 442 472 000 538 7
Password: Rn7vi3wD
5. This Office directs the immediate dissemination of and strict compliance of this Memorandum.



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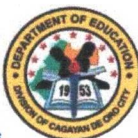
6. To ensure clarity, all issuances are attached to this memorandum.
7. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
8. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION IMPLEMENTATION

DM001-PS-OSDS-AVC / RECLASS MEMORANDUM
August 20, 2



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